

THE ODESSA TOWNSHIP BOARD REGULAR MEETING WAS HELD ON 12-04-2023

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams, Barrone and Caudill. Absent: none.

Visitors – Shannon and Fire Chief Chad Perkins, Beth Barrone and Molly MacLeod.

Motion by Secor, support by Caudill to approve the agenda with addition. Ayes all. Motion carried.

Motion by Secor, support by Barrone to approve the November 6, 2023 Regular Meeting minutes as submitted. Ayes all. Motion carried.

Public Comment – no comment.

Budget Review – the Board reviewed the 2023-2024 Budget.

Motion by Williams, support by Secor to increase the Rental and Royalties line item by \$3,000.00 and to increase the Attorney Professional and Contractual line item by \$1,900.00 and the Treasurer Postage line item by \$1.100.00. To decrease the Election Professional and Contractual line item by \$1,805.00 and increase the Drains at Large line item by \$ 1,805.00. To increase the Fire Department Current Property Tax line item by \$18,000.00, to increase Fire Department wages by \$13,983.20, to increase Fire Department Social Security line item by \$3,000.00 and to increase the Fire Department Capital Outlay line item by \$1,016.80. Ayes all. Motion carried.

NOVEMBER BILLS

Gary Secor	\$967.30	Canon - Copier Maintenance	\$46.01
Lisa Williams	\$1,332.28	Consumer Energy - Twp Gas/Electric	\$309.85
		Consumer Energy - Cemetery	
Sharon Rohrbacher	\$1,431.36	Gas/Electric	\$88.12
Brad Barrone	\$115.43	Elan Financial - Phone Charges	\$9.99
Patti Caudill	\$115.43	Klein Assessing - Assessor Payment	\$3,072.23
Nicole Klahn	\$73.88	Potters Tree - Stump & Tree Removal	\$950.00
Nicole Klahn	\$83.11	ODP - Copy Paper	\$92.30
		S & T Restoration - Balance Due for	
Connie Jordan - Dep Treasurer	\$49.66	Roofs	\$29,007.67
Connie Jordan - Cemetery	\$105.96	USPS - Tax Postage	\$1,373.40
Lynette Foltz - Clerical	\$0.00	USPS - Election Postage	\$51.00
Emma Huisman - Clerical	\$0.00		\$35,000.57
FICA & Fed W/H	\$1,300.54		
State W/H for July, Aug,			
September	\$0.00		
	\$5,574.95		

December 4, 2023 Bills

Fahey Schultz - Legal Services	\$720.00	PE Solutions - Twp Phone	\$168.04
HSV - Foundation Cement	\$1,153.00	S&T Restoration - Cem Maintenance	\$600.00
Ionia County Treasurer - Drains	\$7,803.09	Treasurer - Drain	\$0.71

Jeff & Lisa Elenbaas - Burials	\$525.00	Village True Value - Bulbs & Reflector	\$65.36
Lakewood News - Minutes & Notices	\$490.20		\$834.11
	\$10,691.29		

Fire Department Bills

November Bills

Benton Twp Fire Dept - Combi Tool	\$9,000.00	Odessa Twp - Reimbursement	\$11,059.55
Consumer Energy	\$315.93	Odessa Twp - Reimbursement	\$1,848.00
Elan Financial - Phone & Microsoft	\$94.17	T-Mobile - Mobile Internet	\$9.90
Iconic Metalgear - Cab Pickup Truck	\$8,837.50	Wex Bank - Fuel	\$230.62
	\$18,247.60		\$13,148.07

December Bills

Clorwell - Generator Maintenance	\$300.00	T-Mobile - Mobile Internet	\$9.90
Golden West - Forcible Entry Tool	\$1,016.80	Village True Value -Thermostat	\$47.99
Lake Odessa Parts- Supplies	\$36.04	West Shore - Connector Kit	\$157.84
Smith Welding - Welding	\$50.00		\$215.73
	\$1,402.84		

Fire Department Payroll

October Payroll

Will Fyan	\$1,390.36	Craig Winslow	\$129.29
Ryan Cisler	\$291.39	Wade Piercefield	\$534.65
Royal Shilton	\$161.61	Chris Tobin	\$0.00
Nekoda Hull	\$553.65	Cody Perkins	\$44.14
Kristin Dubuque	\$262.24	Wyatt Perkins	\$174.84
John Thomas	\$29.13	Blake Perkins	\$262.26
Eric Possehn	\$450.90	Travis Scarborough	\$612.05
Brad Perkins	\$560.78	Gary Jackson	\$619.00
Brad Dubuque	\$291.39	Jacob DeBruyne	\$618.10
Erin Scarborough	\$286.97		
Kyle Root	\$182.84	Union Bank FICA & Fed W/H	\$2,201.52
Chad Perkins	\$1,410.93	State W/H	\$0.00
Chad Perkins	\$1,410.93		\$5,195.85
	\$7,283.12		

Motion by Caudill, support by Secor that the township accepts items in the November audit and approves payment for the December 4, 2023 bills as submitted. Ayes all. Motion carried.

Treasurer's Report – the 101 accounts are running behind last year by \$126,904.23 The General Fund Savings/Checking is \$10,462.71 ahead of last year. See report for further information.

- a. Fire Department Grant Reimbursement – Secor will upload invoice to the State Treasury for reimbursement.
- b. DNR Grant Receiving Fund – received invoice from the village and payment from the Jordan Lake Trail Board.

Motion by Rohrbacher, support by Caudill to give authority to Township Treasurer to create a restricted account for the DNR Grant and for the treasurer to open a DNR Receiving Fund account at Union Bank Ayes all. Motion carried.

Cemetery Property Manager Report – tractor needs maintenance and working on a few things for the winter.

Fire Chief Report – 36 total runs, 26 in the village, 9 in the township, 1 mutual aid, 28 medical calls, 5 other fire, 3 motor vehicle accident. Total runs as of 11/30/2023 are 423. November training – all radios are in and installed and combi tool is in service. December training and events – Christmas parade December 8th at 6:30 P.M. Life EMS is raising fees. Fire Chief would like supervisor to talk with them on ambulance response time. The Board suggested that Life EMS attend next meeting.

Board/Committee Reports

- a. Jordan Lake Improvement Board
- b. Lakewood Wastewater Authority – October 24, 2023 minutes presented. Rohrbacher stated that there was a spill at a homeowner on Huddle Road. They were not contacted of spill.
- c. Library Board – October 25, 2023 minutes presented.
- d. Lakewood Recreational Authority

Action Items

- a. Fire Department Grants
 1. FEMA Grant – will open in January and will write a grant for new SCBA's. Probably a 10% to 20% reimbursement.
 2. Ionia Community Foundation Grant – Caudill stated that they offer equipment grants up to \$4,000.00. The fire department is looking at rescue jacks. They need 2 sets at \$2,500.00 a set. Looking to apply in the new fiscal year. Fire Chief stated that Cargill may purchase a new com system and power inverter for fire truck.

Motion by Secor, supported by Caudill to approve Secor to submit invoice for thermal cameras to the State Treasury for reimbursement. Ayes all. Motion carried.

- b. Board Appointments

1. Jordan Lake Board – Motion by Secor, supported by Caudill to appoint Robert Cusack for a 1 year term to the Jordan lake Improvement Board. Ayes all. Motion carried.
 2. Lakewood Wastewater Authority Board – Motion by Secor, supported by Caudill to appoint Brad Barrone for a 3 year term to the Lakewood Wastewater Authority. Ayes all. Motion carried.
 3. Lake Odessa Community Library Board – Motion by Secor, supported by Rohrbacher to appoint Patti Beglin and Cherith Goodemoot to a 3 year term with the Lake Odessa Community Library Board. Ayes all. Motion carried.
- c. Mason Judgement/Property Lein – Motion by Secor, supported by Caudill to approve Attorney Kyle O'Meara to draw up paperwork to put a lien on Paul Mason's property. Ayes all. Motion carried.
 - d. Township Custodian – Nicole Klahn has quit the custodian position. The Board decides to ask around before posting.

Information/Discussion

Supervisor Report

- a. Franklin Metals License Application Status – Assistant Prosecutor Allison Witte asked the Board to hold off while Franklin Metals works on filling out an application.

Public Comment – no comment.

Board comments – Rohrbacher would like to start Fire Department millage discussions at next meeting.

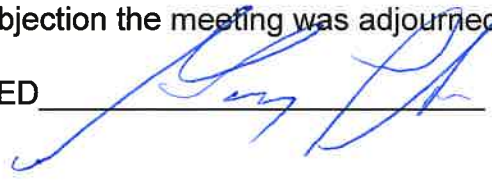
Motion by Secor, supported by Rohrbacher to go into a Closed Session at 7:33 P.M. to discuss the Kelly litigation. Roll call vote: Barrone – yes, Caudill – yes, Secor – yes, Williams – yes and Rohrbacher – yes. Motion carried.

Motion by Secor, supported by Barrone to close out of the Closed Session at 8:16 P.M. Roll call vote: Williams – yes, Rohrbacher – yes, Caudill – yes, Barrone – yes and Secor – yes. Motion carried.


Motion by Secor, supported by Caudill to approve Attorney Kyle O'Meara to continue with motion for Kelly to vacate garage on cemetery property and to correct property line to allow Kelly's current garage to be within his property. Also to have Terry Kelly reimburse township for legal fees and survey fees. Ayes all. Motion carried.

Without objection the meeting was adjourned at 8:19 P.M.

APPROVED

A handwritten signature in blue ink, appearing to be "Ray D. H.", written over a horizontal line.

Submitted

A handwritten signature in black ink, appearing to be "Wesley Williams", written over a horizontal line.

Township of Odessa

Sharon Rohrbacher, Treasurer

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December 4, 2023

TREASURER'S REPORT

1. **Financial Report:** 101 accounts are running \$126,904.23 BEHIND last year. General Fund Carry Over/Checking is \$10,462.71 AHEAD of last year. This is great news. The 101 accounts are still reflecting ARPA funding received previously and spent this year. Also, the parking lot expense will continue to show up until we reach the one year mark.
2. **Tax Collection Report:** See attached for details.
3. **Received quarterly payment** from WOW for our franchise. \$253.62 Their Total Revenue from installation and fees is \$5,072.45. Our portion is 5%. The number continues to decline.
4. **ARPA**-see attached final report.