

THE ODESSA TOWNSHIP BOARD REGULAR MEETING WAS HELD ON 01-08-2024

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams, Barrone and Caudill. Absent: none.

Visitors – Kraig Dodge, James Nave, Beth Barrone, Michael Rohrbacher, Kelly Thomas and Molly MaCleod.

Motion by Secor, support by Caudill to approve the amended agenda. Ayes all. Motion carried.

Motion by Rohrbacher, support by Barrone to approve the December 4, 2023 Regular Meeting minutes as submitted. Ayes all. Motion carried.

Motion by Secor, support by Caudill to approve the December 4, 2023 Closed Session Minutes as submitted. Ayes all. Motion carried.

Public Comment – Kraig Dodge and James Nave from Life EMS gave an overview of staffing issues, long response times, in house education and the hourly rate increase.

Budget Review – the Board reviewed the 2023-2024 Budget.

Motion by Williams, support by Secor to increase the Elections Operating Supplies line item by \$600.00 and the Elections Professional and Contractual line item by \$700.00 and decrease the Roads Brine line item by \$1,300.00. Increase the Reimbursement line item and the Attorney Professional and Contractual line item by \$9,832.50. Increase the General fund Interest line item by \$1,000.00 and the Treasurer Capital Outlay line item by \$1000.00. Ayes all. Motion carried.

**DECEMBER BILLS**

Gary Secor	\$967.30	Canon - Copier Maintenance	\$74.17
Lisa Williams	\$1,332.28	Consumer Energy - Twp Gas/Electric	\$432.75
		Consumer Energy - Cemetery	
Sharon Rohrbacher	\$1,431.35	Gas/Electric	\$177.32
Brad Barrone	\$115.44	Deborah Kasdorf - Rental Deposit	\$100.00
Patti Caudill	\$115.44	Elan Financial - Phone Charges	\$9.99
Nicole Klahn	\$36.94	Granger - Cemetery Dumpster	\$43.20
Nicole Klahn	\$55.41	John Hancock - Pension Payment	\$1,527.26
Connie Jordan - Dep Treasurer	\$145.70	Klein Assessing - Assessor Payment	\$3,072.23
Connie Jordan - Cemetery	\$0.00	Lakewood Chamber of Comm - Dues	\$40.00
Lynette Foltz - Clerical	\$0.00	S & T Restoration - Cemetery Fence	\$3,700.00
Lynn Sandborn - Bd of Rev Wage	\$44.15	State of MI - MIDeal Account	\$180.00
Denny Sauers - Bd of Rev Wage	\$44.14	Union Bank - Safe Deposit Box	\$35.00
Charles Phillips - Bd of Rev Wage	\$44.15	USPS - Election Postage	\$396.00
FICA & Fed W/H	\$1,311.00		\$9,787.92
State W/H for Oct, Nov, December	\$698.33		
	\$6,341.63		

**January Bills**

Fahey Schultz - Legal Services	\$1,372.50
Ionia Co Treasurer - Tax Bills	\$1,293.00
Jeff & Lisa Elenbaas - Burials	\$1,200.00
K & M Concrete - Ballot Box Cement	\$1,350.00
Lakewood News - Minutes	\$103.20
	\$5,318.70

PE Solutions - Twp Phone	\$169.20
Pontem - Clerk Annual Support	\$1,420.00
S & T Restoration - Cem Maintenance	\$600.00
Sharon Rohrbacher - Twp Supplies	\$36.84
Spectrum Printers - Election Supplies	\$1,392.83
Union Bank - DNR Account	\$50.00
USPS - Clerk/Supervisor PO Box Fee	\$142.00
	\$3,810.87

**Fire Department Bills****December Bills**

Consumer Energy	\$474.86
Elan Financial - Phone Charges	\$19.98
John Hancock - Pension	\$1,030.00
	\$1,524.84

Odessa Twp - Reimbursement	\$9,251.08
Odessa Twp - Reimbursement	\$1,847.99
Village of LO - Fire Barns Lease	\$1.00
Wex Bank - Fuel	\$200.93
	\$11,301.00

**January Bills**

Chrouch Comm - Radio Installation	\$302.80
Golden West Industrial - Gloves	\$475.03
Spencer - Fire Truck Service	\$983.41
	\$1,761.24

T-Mobile - Mobile Internet	\$9.90
Village of LO - Water & Sewer Bill	\$203.14
	\$213.04

**Fire Department Payroll****November Payroll**

Will Fyan	\$620.74
Ryan Cisler	\$0.00
Royal Shilton	\$418.00
Nekoda Hull	\$378.81
Kristin Dubuque	\$174.84
John Thomas	\$29.13
Eric Possehn	\$450.89
Brad Perkins	\$349.67
Brad Dubuque	\$145.69
Erin Scarborough	\$375.28
Kyle Root	\$243.81
Chad Perkins	\$1,410.94
Chad Perkins	\$1,410.94
	\$6,008.74

Craig Winslow	\$129.29
Wade Piercefield	\$203.97
Chris Tobin	\$30.47
Cody Perkins	\$0.00
Wyatt Perkins	\$145.70
Blake Perkins	\$87.41
Travis Scarborough	\$612.06
Gary Jackson	\$646.91
Jacob DeBruyne	\$1,019.87
Union Bank FICA & Fed W/H	\$1,869.46
State W/H	\$1,260.41
	\$6,005.55

Motion by Secor, support by Caudill that the township accepts items in the December audit and approves payment for the January 8, 2024 bills as submitted. Also to approve trail payment to the village for \$31,774.02. Ayes all. Motion carried.

Treasurer's Report – the 101 accounts are running behind last year by \$57,182.65 The General Fund Savings/Checking is \$62,839.47 ahead of last year. See report for further information.

Cemetery Property Manager Report – not present.  
Fire Chief Report – not present.

### Board/Committee Reports

- a. Jordan Lake Improvement Board
- b. Lakewood Wastewater Authority – minutes and report from Mark Doane.
- c. Library Board
- d. Lakewood Recreational Authority

### Action Items

- a. Hire custodian-Motion by Williams, supported by Rohrbacher to hire Robbie Mutschler as township custodian. Ayes all. Motion carried.
- b. Franklin Metal Application – Secor stated that the application does not meet our requirements.

Motion by Secor, support by Caudill recommends the township disregard Franklin Metals Salvage Yard application and returns the \$25.00 fee and the \$500.00 escrow fee. Secor will be serving them a citation. Ayes all. Motion carried.

### Information/Discussion Items

- a. Fire/Ambulance Millage Renewal – the Board needs to make a decision on keeping the 2 mills we have now or make it 3 mills. Maybe add another millage for equipment. We will discuss further at our February meeting. The wording will need to go to attorney in April and to the County Clerk by May 14<sup>th</sup>.
- b. Employee Wage Schedule – Rohrbacher stated that the only increase she sees is for the Fire Chief. Will discuss at Budget meeting on January 22<sup>nd</sup>.
- c. T-Line EV LLC-Dealer Zoning Verification Form – according to the State of Michigan T-Line needs to have a zoning verification form and a municipality form. Kelly (Joe) Spencer gave an overview of his business. He apologized for the way they moved into the community. The junk needs to be addressed. Secor will be meeting with Joe Spencer to go over junk ordinance issues. The Board decided not to proceed with Zoning Verification Form because of non-compliance.
- d. Village Used Police Vehicle – Secor stated that Village President Karen Banks asked if the fire department would be interested in the police SUV vehicle for \$20,000.00. Needs to be discussed with the fire chief.

- e. Township Website – the website is ready to go and needs website address from Reliable Internet. Caudill would like to see meeting packet on website maybe the agenda.

Public Comment – no comment.

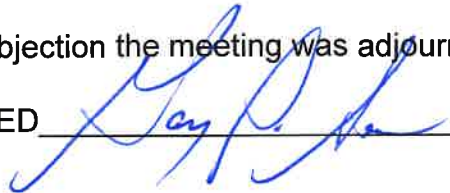
Supervisor Report

- a. Lakewood Wastewater Authority – they have a cleanup issue with a resident and the township is not liable.

Board comments – Rohrbacher asked if the DNR/MDOT was submitted for reimbursement.

Without objection the meeting was adjourned at 8:15 P.M.

APPROVED



Submitted



# Township of Odessa

## Sharon Rohrbacher, Treasurer

\* P.O. Box 566. 3862 Laurel Drive \* Lake Odessa, MI 48849\*

• Phone: 616-374-4237 ext. 11

• \* Fax 616-374-4237\*

Email [sharon@odessatownship.org](mailto:sharon@odessatownship.org)

January 8, 2024

### TREASURER'S REPORT

- 1. Financial Report:** 101 accounts are running **\$57,182.65 BEHIND last year**. General Fund Savings/Checking accounts are **\$62,839.47 AHEAD of last year**. Note: Numbers are still reflecting parking lot improvement and the revenue sharing came in earlier than last year.
- 2. Revenue Sharing** check was \$37,763. This is \$4,251 over the State's estimate. The State prediction for our final check March 1<sup>st</sup> is \$30,563. Most of the Revenue Sharing checks came in higher than budgeted. I will take all of this under consideration when I recommend the Revenue Sharing revenue estimate for the 2024/25 budget.
- 3. Tax Collection Report:**  
Winter 834 receipts to 12/31 (In 2022, I had 710)  
  
Summer 2033 receipts to 12/31 (In 2022, I had 2020)  
  
Winter and Summer total collected to 12/31 \$2,395,512.88  
(Last year was \$2,146,839.36)
- 4.** See list of **Top 10 Tax Payers** for Odessa Township-see report
- 5. Leeward Renewable Energy's** check for \$9,<sup>8</sup>32.50 was deposited this month. They came through on their promise to fund the additional legal expenses the Township incurred while drafting and adopting the Wind Energy Ordinance.

REGULAR MEETING OF THE ODESSA TOWNSHIP BOARD WAS HELD ON 01-22--2024.

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Williams, Rohrbacher and Barrone. Caudill arrived at 7:25 P.M. Absent: None.

Visitors – none.

Motion by Secor, support by Barrone to approve the agenda. Ayes all. Motion carried.

Approval of Minutes – none.

Public comment – none.

2024-2025 Budget Review

The Board reviewed the 2024-2025 Budget. The Board discussed the gravel map from the Ionia County Road Department and needed a breakdown of gravel yardage on selected roads.

2024-2025 Budget Township Board Review/Questions/Suggestions

- a. IRS Mileage Rates for 2024 - \$0.67 per mile.

The Board agreed to \$0.67 per mile for the 2024 year.

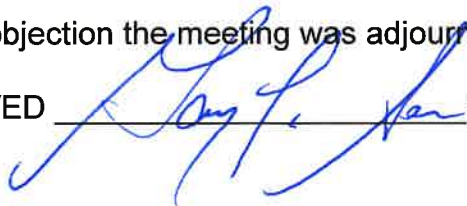
- b. Approve Wage Schedule – Motion by Rohrbacher, support by Caudill to approve the Employment Wage Schedule. Ayes all. Motion carried.
- c. E-Mail Transfer to Pixelvine – Rohrbacher had a few options from Pixelvine. The Board thought it would be a good idea for Sean from Pixelvine to come and talk about options to transfer emails Rohrbacher will contact him.

Public Comments – no comment.

Board comments – Rohrbacher stated that the heavy snow broke off many branches and split several trees.

Without objection the meeting was adjourned at 8:03 P. M.

APPROVED



SUBMITTED

