

THE ODESSA TOWNSHIP BOARD REGULAR MEETING WAS HELD ON 02-05-2024

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams, Barrone and Caudill. Absent: none.

Visitors – Fire Chief Chad and Shannon Perkins, Kaylah Fyan, Beth Barrone, Michael Rohrbacher, Matt Steward and Joe Thomas (arrived at 7:45 P.M.).

Motion by Secor, support by Barrone to approve the agenda. Ayes all. Motion carried.

Motion by Rohrbacher, support by Caudill to approve the January 8, 2024 Regular Meeting minutes as submitted. Ayes all. Motion carried.

Motion by Barrone, support by Rohrbacher to approve the January 22, 2024 Budget Meeting minutes as submitted. Ayes all. Motion carried.

Public Comment – no comment.

Budget Review – the Board reviewed the 2023-2024 Budget.

Motion by Secor, support by Caudill to increase the Revenue Sharing line item by \$10,000.00 and increase the following line items Trustee Operating Supplies by \$114.00, Supervisor Postage by \$479.00, Clerk Postage by \$53.57, Clerk Operating Supplies by \$164.72, Clerk Printing and Publishing by \$663.30, Board of Review Mileage by \$38.86, Board of Review Education and Training by \$234.50, Treasurer Office Supplies by \$391.86, Treasurer Computer Support and Upgrades by \$ 26.99, Elections Supplies by \$11.21, Elections Postage by \$379.00, Elections Operating Supplies by \$147.07, Township Office Operating Supplies by \$328.26, Township Offices Sanitary Services by \$105.90, Cemetery Retirement by \$120.00, Cemetery Professional and Contractual Burials by \$350.00, Cemetery Printing and Publishing by \$ 136.36, Cemetery Sanitary Service by \$53.92 and Contingencies by \$6,200.00. A transfer in of \$15,000.00 from Township General Fund to Fire Department Part time Wages \$15,000.00. Increase the Fire Department Miscellaneous Revenue by \$2,019.21 and increase the Fire Department Part time Wages by \$2,019.21. Ayes all. Motion carried.

JANUARY BILLS

Gary Secor	\$972.21	Canon - Copier Maintenance	\$87.89
Lisa Williams	\$1,336.98	Consumer Energy - Twp Gas/Electric	\$517.26
		Consumer Energy - Cemetery	
Sharon Rohrbacher	\$1,440.75	Gas/Electric	\$205.90
		Elan Financial - Phone, Website	
Brad Barrone	\$230.87	Charges	\$180.98
Patti Caudill	\$230.87	Granger - Twp Trash Pickup	\$73.18
Nicole Klahn	\$69.26	Jacob DeBruyne - Rental Refund	\$150.00
Nicole Klahn	\$41.56	John Hancock - Fees & Charges	\$135.00
Connie Jordan - Dep Treasurer	\$105.96	Klein Assessing - Assessor Payment	\$3,225.84
Connie Jordan - Cemetery	\$0.00	Klein Assessing - Postage	\$1,979.82
Lynette Foltz - Clerical	\$26.48	Potter's Tree Service -	\$950.00

Lynn Sandborn - Bd of Rev Wage	\$0.00
Denny Sauers - Bd of Rev Wage	\$0.00
Charles Phillips - Bd of Rev Wage	\$0.00
FICA & Fed W/H	\$1,300.10
State W/H for Oct, Nov, December	\$0.00
	\$5,755.04

February Bills

Automated Business - Folder	\$905.00
Ionia Co Road - Culvert	\$465.96
Jeff & Lisa Elenbaas - Burials	\$1,050.00
Lakewood News - Minutes	\$69.60
Lisa Williams - Mileage & Postage	\$32.03
Lynn Sandborn - BOR Class & Book	\$134.50
Lynn Sandborn - Mileage	\$38.86
MTA - BOR Class	\$100.00
	\$2,795.95

Fire Department Bills

January Bills

Consumer Energy	\$568.15
Elan Financial - Phone Charges	\$229.98
Odessa Twp - Payroll	
Reimbursement	\$11,470.84
	\$12,268.97

February Bills

Digicom Global - Bluetooth	\$115.00
Lake Odessa Parts - Supplies	\$194.78
Life EMS - Payment	\$5,919.16
	\$6,228.94

Fire Department Payroll

December Payroll

Will Fyan	\$1,045.47
Ryan Cisler	\$0.00
Royal Shilton	\$290.90
Nekoda Hull	\$524.50
Kristin Dubuque	\$58.28
John Thomas	\$0.00
Eric Possehn	\$226.26
Brad Perkins	\$463.22
Brad Dubuque	\$378.81
Erin Scarborough	\$286.98
Kyle Root	\$365.71
Chad Perkins	\$1,419.94
Chad Perkins	\$1,417.30
	\$6,477.37

Grinding/Removal

USPS - Election Postage	\$360.00
USPS - Clerk & Election Postage	\$121.00
	\$7,986.87

PE Solutions - Twp Phone	\$172.96
Printing Systems - 1099 Supplies	\$58.45
Robbie Mutschler - Supplies	\$53.18
S & T Restoration - Cem Maintenance	\$600.00
Sharon Rohrbacher - Label	
Writer/Labels	\$130.06
Spectrum Printers - Election Supplies	\$168.36
Uline - New Chairs	\$277.46
Village True Value - Cem Furnace Filter	\$5.99
	\$1,466.46

Odessa Twp - Reimbursement	\$1,848.00
T-Mobile - Mobile Internet	\$9.90
Wex Bank - Fuel	\$595.71
	\$2,453.61

Craig Winslow	\$193.93
Wade Piercefield	\$644.19
Chris Tobin	\$60.95
Cody Perkins	\$0.00
Wyatt Perkins	\$437.08
Blake Perkins	\$489.37
Travis Scarborough	\$670.34
Gary Jackson	\$598.10
Jacob DeBruyne	\$815.89
Joseph Graham	\$323.22
Union Bank FICA & Fed W/H	\$2,187.00
State W/H	\$0.00
	\$6,420.07

Motion by Caudill, support by Barrone that the township accepts items in the January audit and approves payment for the February 5, 2024 bills as submitted. Ayes all. Motion carried.

Treasurer's Report – the 101 accounts are running behind last year by \$104,058.60 The General Fund Savings/Checking is \$16,360.47 ahead of last year. See report for further information.

Cemetery Property Manager Report – in the process of cleaning up 16 good size limbs on the east side then heading to the west side to clean up more fallen branches.

Fire Chief Report – total runs 46, village – 31, township – 12, mutual aid – 3, Medical – 29, Fire other – 16, motor vehicle accident – 1 and total runs as of 1-31-2024 is 46. Summary of calls for service in 2023 rescue/EMS – 437, Fire – 21, Hazardous (no fire) – 14, False alarms – 7, service – 3 with a total of 482 calls. February Training and events – the awards dinner was February 3rd, John Thomas received his 30 years of service award, Craig Winslow received his 10 year of service award and Travis Scarborough received firefighter of the year award. Fish Fry dinners- February 23rd, March 22nd and Chili dinner will be March 16th at the station. Many Ionia County Fire Chiefs submitted complaints towards Ionia County Central Dispatch and Life EMS. They will be bringing their complaints to the Ionia County Board of Commissioners.

Board/Committee Reports

- a. Jordan Lake Improvement Board
- b. Lakewood Wastewater Authority – minutes and report from Doug Sunkten.
- c. Library Board
- d. Lakewood Recreational Authority

Action Items

- a. Proposed Township Budget – Motion by Secor, support by Williams to make the following changes to the 2024-2025 budget increase the Sale of Fixed Assets line item to \$8,000.00, increase the Auditors line item to \$6,700.00. The Board approved the Proposed 2024 -2025 Budget and distribution to the public. Roll call vote: Williams – yes, Rohrbacher – yes, Caudill – yes, Barrone – yes and Secor – yes. Motion carried.
- b. Pension Resolution - Motion by Secor, support by Rohrbacher to adopt the 2024-2025 Pension Plan Contribution Resolution. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes, Barrone – yes and Caudill – yes. Motion carried.

- c. Supervisor Salary Resolution – Motion by Caudill, support by Rohrbacher to adopt the 2024-2025 Supervisor Salary Resolution. Roll call vote: Secor – yes, Williams- yes, Rohrbacher – yes, Barrone – yes, Caudill – yes. Motion carried.
- d. Clerk Salary Resolution – Motion by Secor, support by Barrone to adopt the 2024-2025 Clerk Salary Resolution. Roll call vote: Secor-yes, Williams – yes, Rohrbacher – yes, Barrone- yes, Caudill – yes. Motion carried.
- e. Treasurer Salary Resolution – Motion by Secor, support by Caudill to adopt the 2024-2025 Treasurer Salary Resolution. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes, Barrone – yes Caudill –yes. Motion carried.
- f. Fire/Ambulance Services Millage -The Board discussed the renewal of the Fire/Ambulance Millage for 2 mills and decided to get language from attorney for a new millage for .5 mills for facilities, equipment and turn out gear by the March 4th meeting.
- g. Lawn/Snow Care Bid for Township offices - Motion by Secor, support by Caudill to accept 2024-2025 bid from Stahl Lawn Care for township lawn care and snowplowing. Ayes all. Motion carried.
- h. Fire Department Lawn bid – Motion by Secor, support by Caudill to accept 2024-2025 lawn care bid from Stahl Lawn Care for the Lake Odessa Fire Department. Ayes all. Motion carried.
- i. Auditor Engagement Letter – Motion by Rohrbacher, support by Secor to accept the auditors bid from Walker, Fluke and Sheldon for the 2024-2025 year. Ayes all. Motion carried.
- j. Gravel and Brine Bid – The Board is still waiting on a Brine bid. Motion by Secor, support by Caudill to accept the revised gravel bid from Ionia County Road Department for 3000 yards of gravel. Ayes all. Motion carried.
- k. Mower bid – Motion by Secor, support by Caudill to accept mower bid from Hutson. Ayes all. Motion carried.
- l. Grand Rapids Community Foundation Grant – The Fire Department was awarded a \$2,000.00 grant from the Grand Rapids Foundation to be used for one set of jacks with a purchase date of July 1, 2024. One set of jacks cost \$2,500.00, \$2,000.00 will come from the grant and the \$500.00 will come from the Lake Odessa Fire Association.

Motion by Secor, support by Barrone to accept the grant from the Grand Rapids Foundation Grant for \$2,000.00 to purchase one set of jacks. Ayes all. Motion carried.

m. T-Line EV LLC Zoning/Dealer Municipality Approval Submissions – Motion by Secor, support by Caudill to accept the Dealer Zoning and the Dealer Municipality Approval for T-Line EV LLC for a Class D – Broker. Clerk will sign paperwork and send to the Michigan Department of State, Business Licensing. Ayes – 3, nays – 2. Motion carried.

Information/Discussion Items

No items.

Public Comment – no comment.

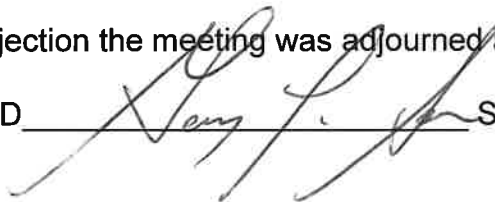
Supervisor Report

Secor stated that he will give information on pending legal matters if you want to stop by his office.

Board comments – Barrone asked what will be the next step in getting a new fire barn. Caudill will contact Ionia County Economic Alliance and see if they have any ideas on funding for a new fire barn. Caudill also had questions concerning the Life EMS contract.

Without objection the meeting was adjourned at 8:02 P.M.

APPROVED



Submitted

