

THE ODESSA TOWNSHIP BOARD REGULAR MEETING WAS HELD ON 09-09-2024

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams, Barrone and Caudill.

Visitors – Fire Chief Chad Perkins, Michael Rohrbacher, Carolyn Mayhew, Carrie Johnson and Anne Nagi.

Motion by Rohrbacher, support by Barrone to approve the agenda. Ayes all. Motion carried.

Motion by Caudill, support by Rohrbacher to approve the August 5, 2024 Regular Meeting minutes as submitted. Ayes all. Motion carried.

Motion by Barrone, support by Caudill to approve the August 5, 2024 Closed Session Meeting Minutes. Ayes all. Motion carried.

Public Comment – no comment.

Budget Review – the Board reviewed the 2024-2025 Budget.

Motion by Williams, support by Rohrbacher approve to do a one-sided entry to increase the Attorney Professional and Contractual line item by \$12,000.00. To decrease the Cemetery Improvement line item by \$400.00 and increase the Cemetery Professional and Contractual line item by \$400.00. Ayes all. Motion carried.

AUGUST BILLS

Gary Secor	\$972.21	Canon - Copier Maintenance	\$57.84
Lisa Williams	\$1,413.09	Consumer Energy - Cem Gas/Electric	\$83.77
Sharon Rohrbacher	\$1,518.87	Consumer Energy - Twp Gas/Electric	\$289.34
Brad Barrone	\$115.44	Elan Financial - Supplies & Website	\$552.68
Patti Caudill	\$115.44	Fahey Schultz - Legal Services	\$12,983.15
Abbigial Huisman - Custodian	\$26.42	Gary Secor - New Keyboard	\$32.85
Abbigial Huisman - Custodian	\$401.21	Granger - Cemetery Dumpster	\$52.65
Ethan Waddle - Maintenance	\$417.02	Hastings Ace - Paint & Supplies	\$708.84
Connie Jordan - Dep Treasurer	\$0.00	High Pointe - Cemetery Tree Removal	\$2,500.00
Connie Jordan - Cemetery	\$0.00	Jeff & Lisa Elenbaas - Burial	\$1,550.00
Patrick Sinke - Election	\$120.00	John Deere - Backhoe Repairs	\$344.60
Roseann Sinke - Election	\$105.00	Klein Assessing - Assessor Payment	\$3,225.84
Savannah Hamstra - Election	\$189.00	Patrick Construction - Windows	\$2,850.00
Savannah Hamstra - Election	\$21.00	S & T Restoration - Cem Maintenance	\$7,500.00
Vonda Mattson - Election	\$105.00	Sharon Rohrbacher - Mileage & Supplies	\$70.19
Bob Green - Election	\$105.00		\$32,801.75
Doris Vierzen - Election	\$112.00		
Dawn Deardorff - Election	\$92.51		
Robbie Mutschler - Election	\$240.00		
Charles Phillips - Election	\$132.00		

Stephanie Grinage - Election	\$105.00
Nancy Miller - Election	\$148.00
Mike Rodriguez - Election	\$126.00
Jerry Tomandl - Election	\$105.00

FICA and Fed W/H for May	\$1,494.58
State W/H for April, May & June	\$0.00
	\$8,179.79

September Bills

Consumer Energy - Twp Gas/Electric	\$281.54
Fahey Schultz - Legal Services	\$620.00
Franklin Metals - Escrow Refund	\$500.00
Granger - Twp Trash Pickup	\$36.34
Granger - Cemetery Dumpster	\$70.20
Hastings Ace - Painting Supplies	\$81.53
Hastings Ace - Painting Supplies	\$73.46
Ionia Co Road - Gravel	\$41,241.88
	\$42,904.95

Ionia Co Road - Culverts	\$1,575.02
Lakewood News - Minutes	\$104.00
Lisa Williams - Election Mileage	\$25.46
Patrick Construction - Door Adjustments	\$300.00
PE Office - Phones	\$172.12
Summit Fire - Twp Extinguisher Inspection	\$313.00
Summit Fire - Cem Extinguisher Inspection	\$48.50
US Postal - PO Box Annual Fee	\$144.00
	\$2,682.10

Fire Department August Bills

Chad Perkins - Charger/Installation	\$200.00
Chrouch Comm - Pager	\$598.50
Consumer Energy	\$374.61
Elan Financial - Phone & Training	\$269.98
	\$1,443.09

Hastings Ace - Batteries & Drill	\$308.96
Odessa Twp - Payroll Reimbursement	\$11,335.49
Odessa Twp - Payroll Reimbursement	\$1,901.83
Wex Bank - Fuel	\$59.90
	\$13,606.18

September Bills

MI Rescue - Stabilization Jacks	\$2,576.00
Penn Care - Medical Supplies	\$298.72
	\$2,874.72

T-Mobile - Mobile Internet	\$9.90
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Fire Department Payroll

July Payroll

Will Fyan	\$888.26
Kyle Root	\$350.47
Royal Shilton	\$226.26
Nekoda Hull	\$392.49
Craig Winslow	\$64.65
John Thomas	\$29.07
Eric Possehn	\$436.10
Brad Perkins	\$526.84
Erin Scarborough	\$264.30
Chad Perkins	\$1,455.35
Chad Perkins	\$1,455.34
	\$6,089.13

Joseph Graham	\$455.93
Ethan Perkins	\$395.47
Wade Piercefield	\$87.22
Chris Tobin	\$0.00
Tyler Gregg	\$407.45
Wyatt Perkins	\$465.17
Blake Perkins	\$616.60
Travis Scarborough	\$758.50
Gary Jackson	\$555.45
Jacob DeBruyne	\$712.28
Cody Perkins	\$44.05
Union Bank FICA & Fed W/H	\$2,216.46
State W/H	\$0.00
	\$6,714.58

Motion by Secor, support by Rohrbacher that the township accepts items in the August audit and approves payment for the September 9, 2024 bills as submitted. Ayes all. Motion carried.

Treasurer's Report – the 101 accounts are running ahead of last year by \$83,406.19 and General Fund accounts are about \$76,466.93 of that. See report for further information.

Cemetery Property Manager Report – not present. So far, he only has 3 foundations to do for the fall.

Fire Chief Report – total runs 23, village – 8, township – 12, mutual aid – 3, Medical – 14, Fire other – 6, motor vehicle accident – 2, Hazmat – 1 and total runs as of 8-30-2024 is 247. The Rescue auger and stabilization jacks are in. Would like to move Tyler Gregg from Probationary to Firefighter status. The Civil Defense siren is all set up with the County 911. It will go off every Saturday but not go off for Halloween.

Motion by Caudill, support by Barrone to approve moving Tyler Gregg from probationary status to firefighter status. Ayes all. Motion carried.

Board/Committee Reports

- a. Jordan Lake Improvement Board – minutes presented.
- b. Lakewood Wastewater Authority
- c. Library Board
- d. Lakewood Recreational Authority.

Action Items

- a. LRA Dissolution Resolution – Motion by Caudill, support by Rohrbacher to approve the dissolution of the Lakewood Recreational Authority. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes, Caudill – yes and Barrone – yes. Ayes all. Motion carried.
- b. 2024 Poverty Exemption/Property Taxes Resolution – Motion by Secor, support by Caudill to adopt a Resolution to modify guidelines for Poverty Exemption from Property Taxes. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes, Caudill – yes and Barrone – yes. Ayes all. Motion carried.
- c. Par Grant Resolution – discussed the two estimates from Clorwell Electric.

Motion by Rohrbacher, support by Secor to adopt a Resolution of Support Michigan Township Participating Plan Grant application and submitting the Clorwell Electrical generator estimate of \$15,500.00 with application. Roll call

vote: Secor – yes, Williams – yes, Rohrbacher – yes, Caudill – yes and Barrone – yes. Ayes all. Motion carried.

- d. Approval L-4029 Tax Rate Request – Motion by Secor, support by Rohrbacher to accept the 2024 Tax Rate Request. Ayes all. Motion carried.
- e. Custodian Cleaning Check – Motion by Rohrbacher, support by Barrone to approve the cleaning check list. Ayes all. Motion carried.

Information/Discussion Items

- a. DNR Grant Reimbursement Agreement – Rohrbacher stated that it doesn't meet requirements set by the Cooperative Expenditure Agreement. Secor stated to send back to attorney.
- b. Fire Department Dinner – Rohrbacher stated that there is a tentative date of November 18th for dinner with top tax payers and businesses. At the dinner Johnsen will talk about the needs of the fire department. Representative Gina Johnsen will be contacting people on the list and pay for the catered dinner. Caudill would like to see decision made on land, architectural drawings and an assessment plan.
- c. FEMA Grant – Caudill stated that the FEMA grant was not received that she is ready to apply for the Gary Sinise Grant for SCBA's. Caudill will draft a resolution for grant.

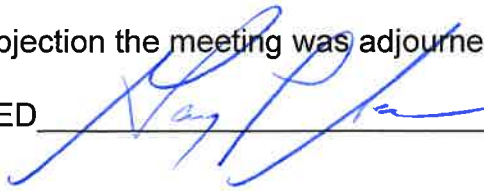
Supervisor Report – T-Line's court date has been pushed back another month to October 21st.

Public Comment – no comment.

Board comments – Barrone questioned the black screen at T-Line.

Without objection the meeting was adjourned at 8:10 P.M.

APPROVED



Submitted



Odessa Township Treasurer's Office

Sharon Rohrbacher, Treasurer

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September 9, 2024

TREASURER'S REPORT

1. **Financial Report** 101 accounts are running about \$83,406.19 AHEAD of last year. General Fund accounts for about \$76,466.93 of that. **Expecting bills soon for Brine and Gravel.
2. **Tax Collection Report**-As of today, collections are running at around 34 more payments than last year at this time. Last day to pay on time will be Monday. Penalties start Tuesday.

There are 38 parcels for the Township than have deferred their Summer Tax 2024 payments until February 2025. This is our average number. Last year we had 34. Tax payers may defer their payment for reasons such as over age 62, health reasons, and agriculture properties.

There were 69 Summer Taxes from 2023 with outstanding prior year balances compared to 75 parcels from 2022 taxes with unpaid balances. Per tax law, a note went on their current 2024 property taxes reminding the property owners of their unpaid balances.

I have 1 unpaid personal property taxes to collect. Not unusual because some wait till the final day. Those remaining unpaid will receive a reminder copy of their bill and I will request payment.

3. **Revenue Sharing** check was for \$35,744. This is \$279.00 MORE than the estimate. Our distribution rate was 1924 (population outside village) x \$18.5782.
4. **WOW** quarterly franchise fees have not arrived. The rate continues to drop and the payments come later. We get 5% of the revenue generated in our township.
5. **WIND TURBINES** A meeting was held at the Wagon Wheel in Portland for some property owners. (I don't have the details of whom was invited) It was reported back to me that there are about 44 Turbines planned for Odessa Township. Discussion was had about the Odessa Township Wind Ordinance and they stated that they plan to follow everything except the height of the towers. Towers will be taller but setbacks and road reconstruction requirements are planned to be followed. They will be contacting Townships shortly. We were encouraged to do our best to encourage the companies to stick to our ordinance, even though we do not have any real enforcement powers, at this point.
6. **CEMETERY TREE WORK** was completed at cemetery. I was very happy with the company. I would use them again. If we decide we would like to trim the trees along the

drives to get them up to a height so they don't brush the vehicles, High Point Tree Service would be willing and have the man power to do it expediently.

7. **COMMUNITY ROOM PAINTING** Ceiling plus most of the walls are repainted. If you look near the kitchen exterior door, you will see where we stopped. We are down to the kitchen ceiling and walls to finish. After doing the tiles, it just seemed the right thing to do to get the rest of it freshened up. We scrubbed, spackled, cleaned lights and replaced bulbs, spray painted the air intake grates, primed and painted for hours!
8. **CEMETERY DRIVE MARKERS AND SURVEY STAKES** United Sign Company will be starting the first round of Driveway Markers soon. Phase 2 will be the center drives. And Phase 3 will be the survey stakes. United Sign Company has the equipment to do the survey markers, its just a matter of getting the project mapped out with the surveys so they know where we want the markers to be placed.
9. **OFFICE DOOR PAINTING** S&T has the project started. I would assume it will be finished in September. Springfield Sage has been chosen for the color. I have removed and repainted the shutters and address numbers to match the doors. The North and South end of the building has been power washed so it is ready for me to put the shutters and numbers back up as soon as they are done curing. (probably this week). I will spray the north side with Wet & Forget so it will hinder the green growth.
10. **MASON LEIN** I am working with Atty O'Meara and the Register of Deeds. We hope to get the issues worked out this month.

11. IMPROVEMENTS SINCE LAST MEETING

In addition to those listed above, we have completed a lot of projects:

Parking Lot weeds treated

Interior Doors x3 repaired so they close properly

2 windows replaced

Bees on Mausoleum and large headstone exterminated

Used D2 on approx..25 Veterans headstone to treat growth

12. FUTURE PROJECTS

Kitchen still needs a lot. Counters are broken and burned. Cupboards are broken. One cupboard smells of mildew and has previous water damage. Faucets need replace. Ceiling is still peeling and in rough shape.

Office 3 exterior doors need new aluminum trim

Front of office building needs aluminum trim, siding, and cement painted

Cemetery "brick" columns need repair or replacement