

REGULAR MEETING OF THE ODESSA TOWNSHIP BOARD HELD AT THE ODESSA TOWNSHIP BLDG ON 02-02-2026.

Meeting was called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams, Barrone and Baron.

Visitors – Fire Chief Chad Perkins, Patti Caudill, Mike Rohrbacher, Matt Steward and Stephanie Buway.

Motion by Secor, support by Rohrbacher to approve the agenda as amended. Ayes all. Motion carried.

Motion by Rohrbacher, support by Secor to approve the January 5, 2026 Regular meeting minutes as submitted. Ayes all. Motion carried.

Motion by Rohrbacher, support by Secor to approve the January 12, 2026 Budget meeting minutes as submitted. Ayes all. Motion carried.

Motion by Rohrbacher, support by Secor to approve the January 19, 2026 Special meeting minutes as submitted. Ayes all. Motion carried.

Public Comment – Andy Campbell, financial advisory from Bendzinski & Company – went over project scenarios and millage analysis for new fire station. Campbell stated that Barrone will need to get with legal counsel on the fire station information on website, closer to August vote.

The Board reviewed the 2025-2026 Budget.

Motion by Williams, support by Rohrbacher to approve the following budget amendments: to decrease the Brine line item by \$1,900.00 and increase the Trustee Salary line item by \$1,500.00, increase the Trustee Social Security line item by \$200.00 and increase the Board of Review Education and Training line item by \$200.00. Also to move \$600.00 from Elections Part-Time Wages line item to Elections Operating Supplies line item by \$600.00. Ayes all. Motion carried.

JANUARY BILLS

Gary Secor	\$986.06	Canon - Copier Maintenance	\$75.16
		Consumer Energy - Cemetery	
Lisa Williams	\$1,522.87	Gas/Electric	\$147.41
Sharon Rohrbacher	\$1,623.00	Consumer Energy - Twp Gas/Electric	\$617.33
Brad Barrone	\$360.16	Fahey Schultz - Legal Services	\$28.50
Allan Baron	\$343.58	Granger - Twp Trash Pickup	\$39.99
Abbigial Huisman - Custodian	\$135.67	Jeff & Lisa Elenbaas - Burials	\$1,725.00
Abbigial Huisman - Custodian	\$43.61	Klein Assessing - Assessor Payment	\$3,415.64
Connie Jordan - Dep Treasurer	\$352.40	Pontem Software - Annual Support	\$1,420.00
Connie Jordan - Cemetery	\$42.28		\$7,469.03
Connie Jordan - Dep Treasurer	\$0.00		

Charles Phillips - Bd of Rev	\$0.00
Lynn Sandborn - Bd of Rev	\$0.00
Ethan Wadle - Custodian	\$0.00
FICA & Fed W/H for January	\$92.12
FICA and Fed W/H for January	\$1,366.04
State W/H	\$0.00
	\$6,867.79

February Bills

Elan Financial - Phone, Email	\$569.13
Hastings Ace - Supplies	\$0.90
Jeff & Lisa Elenbaas - Burials	\$1,150.00
Lisa Williams - Election Mileage	\$39.90
MTA - BOR Training	\$100.00
	\$1,859.93

PE Office - Phone Service	\$31.25
S & T Restoration - Cem Maintenance	\$800.00
ODP - Copy Paper	\$117.00
Sharon Rohrbacher - Cleaning Supplies	\$145.99
	\$1,094.24

Fire Department January Bills

Consumer Energy	\$747.32
LO Fire Association - Reimb	\$750.00
Life EMS - 1st Quarter Subsidy	\$6,316.18
Odessa Twp -Payroll	
Reimbursement	\$13,563.18
	\$21,376.68

Odessa Twp - Payroll Reimbursement	\$1,973.58
T-Mobile - Mobile Internet	\$10.10
Verizon - Mobile Internet	\$40.04
Wex Bank - Fuel	\$171.02
	\$2,194.74

February Bills

Elan Financial - Phone, Email	\$24.73
Golden West - Flashlights	\$749.61
	\$774.34

T-Mobile	\$20.20
Vern's Repair - Chain Saw Chain	\$429.99
	\$450.19

Fire Department Payroll

October Payroll

Will Fyan	\$828.58
Kyle Root	\$619.62
Royal Shilton	\$512.14
Nekoda Hull	\$314.52
Craig Winslow	\$299.21
John Thomas	\$89.86
Eric Possehn	\$702.44
Brad Perkins	\$765.79
Erin Scarborough	\$0.00
Marcie Root	\$277.05
Chad Perkins	\$1,522.43
Chad Perkins	\$1,522.43
	\$7,454.07

Brad Dubuque	\$419.36
Ethan Perkins	\$385.44
Wade Piercefield	\$89.86
Chris Tobin	\$0.00
Tyler Gregg	\$712.87
Wyatt Perkins	\$793.79
Blake Perkins	\$739.83
Travis Scarborough	\$646.98
Gary Jackson	\$582.74
Jacob DeBruyne	\$703.91
Union Bank FICA & Fed W/H	\$2,119.70
Union Bank FICA & Fed W/H	\$383.50
State W/H for October, November, Dec	\$0.00
	\$7,577.98

Motion by Secor, support by Barrone that the township accepts items in the January audit and approves payment for the February 2, 2026 bills as submitted. Ayes all. Motion carried.

Treasurer's Report – the 101 accounts are running ahead of last year by \$67,188.99. General Fund Savings/Checking is \$36,716.51 ahead of last year. See report for further

information.

Cemetery Property Manager Report – cleaned up tree branches and doing some snow plowing. Fire Chief set up February 24th to burn brush pile.

Fire Chief Report – January total runs 41, village – 27, township – 13, mutual aid – 1, Medical – 34, Fire other – 6, motor vehicle accident – 1, Hazmat – 0, RFT Call out - 0 and total runs as of 1-31-2026 is 481. Checking with health department on getting carbon dioxide detectors. Had a pipe burst at the fire station and working on getting offices put back together. Had Chevron's put on back of Ford truck and working on getting the inverter installed.

Board/Committee Reports

- a. Jordan Lake Improvement Board meeting.
- b. Lakewood Wastewater Authority - minutes presented.
- c. Library Board.
- d. Web page Report – Barrone reported the website is going okay waiting on photos from fire chief.

Action Items

- a. Proposed Township Budget – will be addressed later in the agenda.
- b. Pension Resolution – Motion by Secor, support by Williams to accept the 2026-2027 Pension Resolution. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes, Barrone – yes and Baron – yes. Motion carried.
- c. Supervisor Salary Resolution – Motion by Secor, support by Baron to accept the Supervisor's Salary Resolution. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes, Barrone – yes and Baron – yes. Motion carried.
- d. Clerk Salary Resolution – Motion by Secor, support by Baron to accept the Clerk's Salary Resolution. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes, Barrone – yes and Baron – yes. Motion carried.
- e. Treasurer Salary Resolution – Motion by Secor, support by Baron to accept the Treasurer's Salary Resolution. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes, Barrone – yes and Baron – yes. Motion carried.
- f. Lawn/Snow Care Bid Township Office – Williams stated that the bid does not include snow removal, the Board will need to put that out for bid.

Motion by Rohrbacher, support by Barrone to accept the township office Lawn Mowing bid from Stahl Lawn Care. Ayes all. Motion carried.

- g. Fire Department Lawn Care Bid - Motion by Rohrbacher, support by Secor to accept the fire department lawn mowing bid from Stahl Lawn Care. Ayes all. Motion carried.
- h. Gravel and Brine bid – Secor stated that 2 culverts need to be replaced in the township at \$6,000.00 each. The Board decided to gravel 1500 yards on Eaton Highway and 1000 yards on Bliss Road.

Motion by Secor, support by Baron to approve the supervisor to sign the gravel contract to have 1500 yards gravel on Eaton Highway and 1000 yards on Bliss Road. Ayes all. Motion carried.

Motion by Secor, support by Baron to approve the Supervisor to sign the Brine Contract. Ayes all. Motion carried.

Motion by Rohrbacher, support by Secor to approve the Supervisor to sign the Gradall work contract. Ayes all. Motion carried.

- i. Mower Bid – Motion by Secor, support by Rohrbacher to accept Hutson's Lawn Mower bid for Lakeside Cemetery. Ayes all. Motion carried.
- j. Principles of Governance – Motion by Secor, support by Baron to adopt the Odessa Township Principles of Governance. Ayes all. Motion carried.
- k. Proposed Township Budget – Motion by Secor, support by Baron to adopt the 2026-2027 Proposed Township Budget with changes. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes, Barrone – yes and Baron – yes. Motion carried.

Information/Discussion Items

- a. Fire Station and Training Center – Kim Nigro from Williams Architects will be here on February 9th to cover to go over changes to reduce cost of fire station.

Supervisor Report. – no comment.

Public Comment – Stephanie Buway from Cordelio Power, stated that Cordelio has been acquired by Pattern Energy. It is a bigger company with more resources. Buway is still working on signing up leases, business as usual.

Board comments – no comments.

Without objection the meeting was adjourned at 8:19 P.M.

APPROVED Usaif Williams Submitted Usaif Williams