

REGULAR MEETING OF THE ODESSA TOWNSHIP BOARD HELD AT THE ODESSA TOWNSHIP BLDG ON 03-02-2026.

Meeting was called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams, Barrone. Absent: Baron.

Visitors – Fire Chief Chad Perkins, Mike Rohrbacher, Miguel Pilar, Kaylah and Will Fyan, Brad Perkins, Travis Scarborough, Dennis Mansfield and Stephanie Buway.

Motion by Secor, support by Barrone to approve the agenda as amended. Ayes all. Motion carried.

Secor opened the Public Hearing at 7:02 P.M. No comment from the public.

Motion by Rohrbacher, support by Williams to close the Public Hearing at 7:03 P.M.

Motion by Secor, support by Rohrbacher to approve the February 2, 2026 Regular meeting minutes as submitted. Ayes all. Motion carried.

Motion by Rohrbacher, support by Barrone to approve the February 9, 2026 Special Meeting minutes as submitted. Ayes all. Motion carried.

Motion by Secor, support by Rohrbacher to approve the February 16, 2026 Special meeting minutes as submitted. Ayes all. Motion carried.

Public Comment – Miquel Pilar, 2342 W. Musgrove, Lake Odessa, stated that he is running for the House of Representative 78th District and gave an overview of his platform.

Kaylah Fyan, 13375 Russell Road, Lake Odessa – commented on the new fire station and MDOT.

Kim Nigro from Williams Architects went over the site plan update and reviewed the initial floor plan layout schemes. Discussed the March 16th TEAMS meeting where the architects will provide refined floor plans and 3D massing Review, civil preliminary engagement/reviews and PEMP system reviews.

Had a recess at 8:15 P.M.

Resumed meeting at 8:25 P.M.

The Board reviewed the 2025-2026 Budget.

Motion by Williams, support by Rohrbacher to approve the following budget amendments: to decrease the Trustee Education and Training line item by \$350.00 and increase the Trustee Salary line item by \$350.00, decrease the Supervisor Part Time line item by .04 cents and increase the Supervisor Salary line item by .04 cents and decrease the Clerk's

Part Time Wages by \$200.00 and the Clerk's Education and Training line item by \$50.00 and to increase the Board of Review Part time Wages by \$100.00 and Board of Review Mileage line item by \$150.00. To decrease the Fire Department Education and Training by \$1,500.00 and Repairs and Maintenance line item by \$2,000.00 and to increase the Fire department Part Time wages by \$2,500.00 and Social Security line item by \$1,000.00. Ayes all. Motion carried.

FEBRUARY BILLS

Gary Secor	\$986.05	Canon - Copier Maintenance	\$120.75
		Consumer Energy - Cemetery	
Lisa Williams	\$1,522.87	Gas/Electric	\$178.29
Sharon Rohrbacher	\$1,623.00	Consumer Energy - Twp Gas/Electric	\$654.89
Brad Barrone	\$360.17	Elan Financial – Phone,Email,Website,	\$369.01
Allan Baron	\$343.59	Klein Assessing - Assessor Payment	\$3,415.64
Abbigial Huisman - Custodian	\$0.00	PE Office - Phones	\$188.72
Abbigial Huisman - Custodian	\$82.38	View Newspaper - Clerk Minutes	\$112.00
Connie Jordan - Dep Treasurer	\$126.88		\$5,039.30
Connie Jordan - Cemetery	\$28.18		
Connie Jordan - Dep Treasurer	\$0.00		
Charles Phillips - Bd of Rev	\$0.00		
Lynn Sandborn - Bd of Rev	\$0.00		
Ethan Wadle - Custodian	\$14.10		
FICA & Fed W/H for February	\$0.00		
FICA and Fed W/H for February	\$1,402.10		
State W/H	\$0.00		
	\$6,489.32		

March Bills

Anne Adams - Overpayment	\$215.00	Lisa Williams - QuickBooks Payment	\$2,210.00
Clorwell - Light Repairs	\$224.00	S & T Restoration - Cem Maintenance	\$800.00
Collins - Veteran Flags	\$1,071.98	Sharon Rohrbacher - Supplies	\$275.59
Hastings Ace - Supplies	\$52.57		\$3,285.59
	\$1,563.55		

Fire Department February Bills

Consumer Energy	\$1,010.84	Reliable - Internet Service	\$275.00
Elan Financial - Phones, Email	\$24.73	Verizon - Mobile Internet	\$40.04
Odessa Twp -Payroll			
Reimbursement	\$11,879.53	Wex Bank - Fuel	\$51.10
Odessa Twp -Payroll			
Reimbursement	\$1,973.58		\$366.14
	\$14,888.68		

March Bills

Chrouch Comm - Battery	\$207.10	Village of LO - Bursset Pipe Repair	\$260.50
Hastings Ace - Supplies	\$10.37		
	\$217.47		

Fire Department Payroll

October Payroll

Will Fyan	\$1,138.25	Brad Dubuque	\$299.54
Kyle Root	\$649.58	Ethan Perkins	\$220.24

Royal Shilton	\$265.97	Wade Piercefield	\$0.00
Nekoda Hull	\$0.00	Chris Tobin	\$0.00
Craig Winslow	\$99.75	Tyler Gregg	\$419.36
John Thomas	\$179.72	Wyatt Perkins	\$898.62
Eric Possehn	\$299.21	Blake Perkins	\$449.30
Brad Perkins	\$805.70	Travis Scarborough	\$752.82
Erin Scarborough	\$0.00	Gary Jackson	\$444.02
Marcie Root	\$323.22	Jacob DeBruyne	\$868.67
Chad Perkins	\$1,522.43	Union Bank FICA & Fed W/H	\$1,850.40
Chad Perkins	\$1,522.43	Union Bank FICA & Fed W/H	\$383.50
	\$6,806.26	State W/H for October, November, Dec	\$0.00
			\$6,586.47

Motion by Rohrbacher, support by Secor that the township accepts items in the February audit and approves payment for the March 2, 2026 bills as submitted. Ayes all. Motion carried.

Treasurer's Report – the 101 accounts are running ahead of last year by \$60,232.74. General Fund Savings/Checking is \$29,491.39 ahead of last year. See report for further information.

Cemetery Property Manager Report – not present.

Fire Chief Report – February total runs 40, village – 22, township – 16, mutual aid – 2, Medical – 34, Fire other – 2, motor vehicle accident – 4, Hazmat – 0, RFT Call out - 0 and total runs as of 2-28-2026 is 79. It was also mentioned that the Chili Dinner fundraiser will be March 14th from 5:00 till 7:30 P.M.

Board/Committee Reports

- a. Jordan Lake Improvement Board meeting.
- b. Lakewood Wastewater Authority - minutes presented.
- c. Library Board.
- d. Web page Report – Barrone will entry the question and answer information.

Action Items

- a. 2026-2027 Proposed Budget Changes – Motion by Secor, support by Rohrbacher to adopt the changes to the 2026-2027 Budget. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes and Barone – yes. Motion carried.

- b. 2026 -2027 Budget Resolution – Motion by Secor, support by Williams to adopt the 2026 -2027 Budget Resolution. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes and Barrone – yes. Motion carried.
- c. Investment and Depository Resolution – Motion by Rohrbacher, support by Barrone to adopt the 2026 – 2027 Investment and Depository Resolution. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes and Barrone – yes. Motion carried.
- d. General Appropriations Act Resolution – Motion by Secor, support by Barrone to adopt the 2026-2027 General Appropriations Act Resolution. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes and Barrone – yes. Motion carried.
- e. Fund Balance Policy – GASB Statement No. 54 – the Board reviewed the 2026-2027 Fund Balance Policy.
- f. Cemetery Burial Contract – the burial fee went from \$525.00 to \$600.00; the Board will need to discuss at next meeting raising burial rates. Motion by Rohrbacher, support by Secor to adopt the Cemetery Burial Contract from Jeff and Lisa Elenbaas. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes and Barrone. Motion carried.
- g. 2026 -2027 Meeting Dates – Motion by Secor, support by Williams to adopt the following 2026-2027 meeting dates: April 6, 2026, May 4, 2026, June 1, 2026, July 6, 2026, August 3, 2026, September 14, 2026, October 5, 2026, November 2, 2026, December 7, 2026, January 4, 2027, January 11, 2027, February 1, 2027 and March 1, 2027. Roll call vote: Secor – yes, Williams – yes, Rohrbacher – yes and Barrone – yes. Motion carried.
- h. Consumers Power Cemetery Road Easement Agreement – information not available.
- i. Fire Department Grant Update – working on the Congressionally Directed Spending Grant through Senator Gary Peter’s office. Motion by Rohrbacher, support by Secor authorizing Rohrbacher and Chief Perkins, with the help of our grant writer, to submit a \$3,000,000 Congressionally Directed Spending Request to Senator Gary Peter’s office for the Fire Station and Training Center. Ayes all. Motion carried.
- j. Authority to pursue Fire Department Grants – Motion by Rohrbacher, support by Secor authorizing Rohrbacher, Williams, Fire Chief Perkins to work with Grant Writer, Cary Thompson in preparation and begin grant submissions on multiple grants offered, as soon as the grants open for submission. All grants grant submissions will be reported to the Board at the next regular and Board approval sought, as needed. Ayes all. Motion carried.

Motion by Rohrbacher, support by Secor to accept the following fee structure from Cary Thompson for grant writing. Billed per submission. Ayes all. Motion carried.
\$1,000.00 fee up to \$35,000.00
3% fee for \$35,000.00 - \$50,000.00
\$1,500.00 flat fee for anything over \$50,000.00
Payable before grants are written.

- k. Architects letter signature – Motion by Secor, support by Barrone to authorize Supervisor to sign letter of authorization for Williams Architects to proceed to the Schematic Design phase per our Letter of Agreement and represent that we have reviewed Pre-Design documents. Ayes all. Motion carried.

Information/Discussion Items

- a. Construction Manager RFQ – the Board will look at more consist RFQ at the march 16th meeting.
- b. Fire Board Millage Analysis – the Board decided to go with \$8,900,000 bond proposal for the August ballot.
- c. Fire Station Draft Ballot Language – Motion by Rohrbacher, support by Secor to authorize Bond Council to finalize ballot language for an \$8,900,000 bond proposal to be placed on the August 2026 Ballot. The Ballot language to be addressed for roll call vote at the April meeting. Ayes all. Motion carried.
- d. Campaign Finance Act – the Board was presented with the Campaign Finance Do's and Don'ts

Supervisor Report. – no comment.

Public Comment – Stephanie Buway from Cordelio Power, stated that Cordelio is working on the approval process with Pattern Energy. Still signing land owners and is looking for another open house in the 2nd quarter.

Board comments – Chief Perkins stated that there is a wash out on Musgrove Highway between Tasker and Bliss Roads. Rohrbacher stated that there will be a special TEAMS meeting on March 16th at 2:00 P.M.

Without objection the meeting was adjourned at 9:02 P.M.

APPROVED Wsa F. Williams Submitted Wsa F. Williams